

Agenda

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Council

Date: **Thursday 20 July 2017**

Time: **5.00 pm**

Place: **Council Chamber, Town Hall**

For any further information please contact:

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Council

Membership

Lord Mayor	Councillor Jean Fooks
Deputy Lord Mayor	Councillor Christine Simm
Sheriff	Councillor Mohammed Altaf-Khan

Members

Councillor Mohammed Abbasi	Councillor Mark Lygo
Councillor Farida Anwar	Councillor Sajjad Malik
Councillor Jamila Begum Azad	Councillor Chewe Munkonge
Councillor Ruthi Brandt	Councillor Michele Paule
Councillor Susan Brown	Councillor Jennifer Pegg
Councillor Nigel Chapman	Councillor Susanna Pressel
Councillor Mary Clarkson	Councillor Bob Price
Councillor Colin Cook	Councillor Mike Rowley
Councillor Steven Curran	Councillor Gill Sanders
Councillor James Fry	Councillor Craig Simmons
Councillor Andrew Gant	Councillor Dee Sinclair
Councillor Stephen Goddard	Councillor Linda Smith
Councillor Angie Goff	Councillor John Tanner
Councillor Mick Haines	Councillor Richard Tarver
Councillor Tom Hayes	Councillor Sian Taylor
Councillor David Henwood	Councillor David Thomas
Councillor Alex Hollingsworth	Councillor Marie Tidball
Councillor Rae Humberstone	Councillor Ed Turner
Councillor Dan Iley-Williamson	Councillor Louise Upton
Councillor Pat Kennedy	Councillor Elizabeth Wade
Councillor Mark Ladbrooke	Councillor Ruth Wilkinson
Councillor Tom Landell Mills	Councillor Dick Wolff
Councillor Ben Lloyd-Shogbesan	

The quorum for this meeting is 12 members

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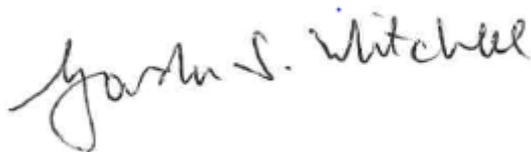
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SUMMONS

A meeting of the City Council will be held in the Council Chamber, Town Hall, on Thursday 20 July 2017 at 5.00 pm to transact the business set out below.



Proper Officer

AGENDA

	Pages
MINUTE'S SILENCE AND TRIBUTES	
To hear tributes and observe a minute's silence in memory of former Lord Mayor Bill Buckingham whose funeral was held on 10 July 2017.	
PART 1 - PUBLIC BUSINESS	
1 APOLOGIES FOR ABSENCE	
2 DECLARATIONS OF INTEREST	
3 MINUTES	17 - 36
Minutes of the ordinary meeting of Council held on 24 April 2017 and 15 May 2017. Council is asked to approve these minutes as a correct record.	
4 APPOINTMENT TO COMMITTEES	
No changes have been notified. Any proposed changes will be circulated with the briefing note.	
5 ANNOUNCEMENTS	
Announcements by:	
1. The Lord Mayor	
2. The Sheriff	
3. The Leader of the Council (who may with the permission of the Lord Mayor invite other councillors to make announcements)	
4. The Chief Executive, Chief Finance Officer, Monitoring Officer	

6 PUBLIC ADDRESSES AND QUESTIONS THAT RELATE TO MATTERS FOR DECISION AT THIS MEETING

Public addresses and questions to the Leader or other Board member received in accordance with Council Procedure Rules 11.11, 11.12, and 11.13 relating to matters for decision in Part 1 of this agenda.

Request to speak accompanied by the full text of the address or question must be received by the Acting Head of Law and Governance by 5.00 pm on Friday 14 July 2017.

The briefing note will contain the text of addresses and questions submitted by the deadline, and written responses where available.

A total of 45 minutes is available for both public speaking items. Responses are included in this time. Up to five minutes is available for each public address and up to three minutes for each question.

CITY EXECUTIVE BOARD RECOMMENDATIONS

7 HEADINGTON NEIGHBOURHOOD PLAN

37 - 86

The Head of Planning, Sustainable Development and Regulatory Services submitted a report to the City Executive Board on 20 June 2017 presenting the Headington Neighbourhood Plan for adoption so that it can become part of the Oxford Development Plan.

The City Executive Board agreed the recommendations as set out in the report and in the minutes of the meeting attached later in this agenda.

Councillor Hollingsworth, Board Member for Planning and Regulatory Services, will move the recommendations.

Recommendation: The City Executive Board recommends Council to resolve to adopt the Headington Neighbourhood Plan as part of the Council's development plan for the Headington neighbourhood area.

8 QUARTERLY INTEGRATED PERFORMANCE 2016/17 - Q4

87 - 108

The Heads of Financial Services and Business Improvement submitted a report to the City Executive Board on 20 June which details the Council's finances, risk and performance at the end of the financial year 2016/17.

The City Executive Board agreed the recommendations as set out in the report and in the minutes of the meeting attached later in this agenda.

Only the relevant sections for Council decision are included in this agenda: complete papers can be found in the City Executive Board agenda.

Councillor Turner, Board Member for Finance and Asset Management will move the recommendations.

Recommendations: The City Executive Board recommends Council to resolve to:

- 1. establish General Fund budgetary provision of £745k in respect of the new bids shown in the report and Appendix D;**
- 2. establish an HRA budgetary provision of £300k in respect of the new bids shown in the report and Appendix D.**

9 DIRECT SERVICES TRADING COMPANY - PROGRESS REPORT

109 - 120

The Executive Director for Sustainable City submitted to the City Executive Board meeting on 18 July 2017 a progress report on the establishment of the Local Authority Trading Company. The full list of recommendations and documents are available on that agenda.

The decision of the City Executive Board will be reported at this meeting.

Councillor Turner, Board Member for Finance, Asset Management will move the recommendations.

Recommendations: Subject to the decision at the meeting on 18 July 2017, the City Executive Board recommends Council to resolve to:

agree to a further loan of a sum up to £200k to the LATCo companies, on State-Aid compliant terms, to enable the LATCo companies to fund their set up costs and to delegate to the Councils section 151 officer, in consultation with the Interim Chief Executive and Council Leader, authority to approve spending of this money on other related matters.

10 SAFEGUARDING REPORT 2017/18

121 - 140

The Assistant Chief Executive submitted a report to the City Executive Board on 20 June which reported on the progress made on the Oxford City Council's Safeguarding Action Plan 2016/17.

The City Executive Board agreed the recommendations as set out in the report and in the minutes of the meeting attached later in this agenda.

There are no decisions for Council.

Councillor Tidball, Board Member for Young People, Schools and and Public Health, and Councillor Hayes, Board Member for Community Safety, will present the report.

Recommendations: Council is asked to note the report.

OFFICER REPORTS

11 EXTENSION OF TERM FOR APPOINTMENTS OF INDEPENDENT PERSONS

141 - 142

The Acting Head of Law and Governance has submitted a report asking Council to authorise the Monitoring Officer to extend the terms of office of the council's independent persons for code of conduct matters for a further two years.

Councillor Price, the Leader of the Council will move the recommendations.

Recommendation: Council is recommended to authorise the Monitoring Officer to extend the terms of office of the Council's four Independent Persons for code of conduct matters for a further two years.

12 REMUNERATION OF A NON-STATUTORY DEPUTY LEADER

143 - 146

The Acting Head of Law and Governance has submitted a report asking Council to consider the proposal to create an additional (non-statutory) Deputy Leader post and to ask the Independent Remuneration Panel to consider the level of allowance that it should attract.

Councillor Price, the Leader of the Council will move the recommendations.

Recommendations: Council is recommended to:

- 1. note the Leader's proposal to appoint one of the City Executive Board members as an additional (non- statutory) Deputy Leader; and**
- 2. request the Acting Head of Law & Governance to form and convene a meeting of the Independent Remuneration Panel to consider the addition of a Special Responsibility Allowance in the Members' Allowance Scheme for a non-statutory Deputy Leader.**

QUESTIONS

13 CITY EXECUTIVE BOARD MINUTES

This item has a time limit of 15 minutes.

Councillors may ask the Board Members questions about matters in these minutes:

13a Minutes of City Executive Board meeting on 11 May 2017

147 - 152

13b Minutes of City Executive Board meeting on 15 June 2017

153 - 156

13c Minutes of City Executive Board meeting on 20 June 2017

157 - 164

14 QUESTIONS ON NOTICE FROM MEMBERS OF COUNCIL

Questions on notice from councillors received in accordance with Council Procedure Rule 11.10(b).

Questions on notice may be asked of the Lord Mayor, a Member of the City Executive Board or a Chair of a Committee. One supplementary question may be asked at the meeting.

The full text of questions must be received by the Head of Law and Governance by no later than 1.00pm on 13 July 2017.

The briefing note will contain all questions submitted by the deadline, and written responses where available.

PART 2 - PUBLIC INVOLVEMENT AND SCRUTINY

15 PUBLIC ADDRESSES AND QUESTIONS THAT DO NOT RELATE TO MATTERS FOR DECISION AT THIS COUNCIL MEETING

Public addresses and questions to the Leader or other Board member received in accordance with Council Procedure Rule 11.11, 11.12 and 11.13 and not related to matters for decision in Part 1 of this agenda.

Request to speak accompanied by the full text of the address or question must be received by the Acting Head of Law and Governance by 5.00 pm on Friday 14 July 2017.

The briefing note will contain the text of addresses and questions submitted by the deadline, and written responses where available.

A total of 45 minutes is available for both public speaking items. Responses are included in this time. Up to five minutes is available for each public address and up to three minutes for each question.

16 PETITION: KEEP FLORENCE PARK CHILDREN'S CENTRE OPEN-ACCESS AND COMMUNITY-OWNED

165 - 168

This item has a 15 minute time limit in total.

The head petitioner will speak to Council for a maximum of 5 minutes at the start of this item.

Council is asked to consider a petition meeting the criteria for debate under the Council's petitions scheme in line with the procedure for large petitions.

The full text of the petition is contained in the accompanying report of the Acting Head of Law and Governance.

The petition proposes:

We urge you, the City and County Council, to work together to keep Florence Park Children's Centre as a community asset and open to all. Florence Park Children's Centre is a much loved local resource for children and families in our beautiful local park. It is currently standing empty. We ask you to support the local initiative for The Oasis – a not-for-profit plan which includes a nature-orientated childcare nursery, healthy café and drop in space that is managed by local people. The vision is for 'A place where people can meet, work, eat, create, and play with nature in mind and wellbeing at heart'. This initiative will ensure that all profit from the Centre is ploughed back into the community.

This is the petition motion.

If a Councillor wishes to put a substantive motion/recommendation on a petition that differs from the proposal in the petition then they must submit this by 10.00am on the working day before the full Council meeting. These are then published in the Council briefing note. Any amendments to these must be submitted by 11.00am on the day of the meeting.

Council is recommended to:

- **hear the head petitioner for the petition;**
- **debate the proposal to the Council contained within the petition and any motions submitted by councillors; and**
- **decide the action it wishes to take.**

17 OUTSIDE ORGANISATION/COMMITTEE CHAIR REPORTS AND QUESTIONS

169 - 174

- a) On behalf of Councillor Tidball, the Assistant Chief Executive has submitted the Partnership Report on the Oxfordshire Children's Trust.

Council is invited to comment on and note the submitted report.

- b) Each ordinary meeting of Council shall normally receive a written report concerning the work of one of the partnerships on which the Council is represented.

The programme of reporting at future meetings will be:

2 October 2017	Environment and Waste Partnership
27 November 2017	Oxfordshire Partnerships Update report
29 January 2018	Oxfordshire Growth Board and Oxfordshire Local Economic Partnership
23 April 2018	Oxfordshire Health and Wellbeing Board

- c) As set out in procedure rule 11.15, Members who are Council representatives on external bodies or Chairs of Council Committees who consider that a significant decision or event has taken place, may give notice to the Head of Law and Governance by 1.00 pm on 18 July 2017 that they will present a written or oral report on the event or the significant decision and how it may influence future events. Written reports will be circulated with the briefing note.

18 SCRUTINY COMMITTEE UPDATE REPORT

175 - 196

The Chair of the Scrutiny Committee has submitted a report which updates Council on the activities of scrutiny and other non-executive Councillors and the implementation of recommendations since the last meeting of Council.

Council is invited to comment on and note the report.

PART 3 - MOTIONS REPRESENTING THE CITY

19 MOTIONS ON NOTICE

This item has a time limit of 60 minutes.

The full text of motions received by the Head of Law and Governance in accordance with Council Procedure Rule 11.17 by the deadline of 1.00pm on 10 July 2017 is below. Motions will be taken in turn from the Green, Labour and Liberal Democrat groups in that order.

Substantive amendments to these motions must be sent by councillors to the

Head of Law and Governance by no later than 10.00am on 19 July 2017 so that they may be circulated with the briefing note.

Minor technical or limited wording amendments may be submitted during the meeting but must be written down and circulated.

Council is asked to consider the following motions:

- a) Support a Fair Voting System**
- b) Tackling hate crime**
- c) Air quality in the city centre**
- d) Seacourt Park and Ride Extension**
- e) Oxford Cycling Safety**
- f) Fair employment: voluntary charter “Dying to Work”**

19a Support a Fair Voting System

Proposed by Councillor Brandt, seconded by Councillor Simmons

Green member motion

This Council believes that a parliament which more accurately reflects the views of the nation, enabling people to feel that their votes count, is more likely to develop an economic, social and environmental agenda that benefits Oxford’s residents.

Furthermore, Council recognises that a robust democracy must include a fair voting system and that nobody should be disenfranchised because of where they live.

Following the recent general election, this Council agrees that the 'First Past the Post' voting system:

1. has again failed to live up to its reputation to provide strong and stable government;
2. has again yielded a wildly disproportionate allocation of seats with, for example, the Democratic Unionist Party gaining 10 seats from 292,316 votes compared with 12 seats from 2.4 million votes for the Liberal Democrats;
3. has spectacularly failed to match votes to seats with 27,930 votes required to elect one MP from the Scottish National Party compared with 525,371 votes to elect one Green Party MP, thus rendering some people with more valuable votes than others.

This Council:

1. applauds the many groups and organisations campaigning for fair votes including the Electoral Reform Society, Make Votes Matter, the Labour Campaign for Electoral Reform [1] and Liberal Democrats for Electoral Reform.
2. notes that the Single Transferable Vote system is already used for local elections in Scotland and in both Northern Irish local elections and the Northern Ireland Assembly while proportional electoral systems are used to elect the devolved parliaments and

assemblies in Scotland, Wales and London.

This Council therefore:

- 1. calls for the introduction of a proportional voting system for local elections in England and Wales;**
- 2. calls on the Leader of the Council to send a copy of this motion to Oxford's two MPs as well as to the Leaders of all political parties represented in the UK Parliament.**

[1] The Labour Campaign for Elector Reform in 2017 published *The Many, Not the Few – Proportional Representation and Labour in the 21st Century*, which states 76% of Labour voters are committed to changing to PR and 5% are against.

19b Tackling hate crime

Proposed by Councillor Hayes

Labour member motion

We all have the right to be treated without discrimination. Council is gravely concerned with reports of a significant increase in racially motivated crimes in Oxford, and across the country, in the year since the referendum vote to leave the European Union. Regardless of how anyone voted in that referendum, all acts of hatred are unacceptable. Council takes pride in Oxford's diversity and community cohesion and condemns all acts of racism, xenophobia, and homophobia.

The overwhelming response of Oxford's citizens to these events has been to condemn them. Communities across Oxford have joined together to stress our common values of tolerance and unity.

This Council is committed to working with all our partners to challenge prejudice and intimidation, and will always take incidents of hate crime extremely seriously. We are also committed to ensuring that every person living and working in Oxford can feel that they are valued members of the community. Our city welcomes people from all over the world, in particular those EU nationals who are concerned about their rights and futures in the face of the British Government's drive to a hard Brexit.

Council notes with concern that the longest prison sentence that a court can give for homophobic, transphobic or disability common assault is six months. This prison sentence length is a quarter of the two-year maximum for race and faith common assault. Council regrets that some groups should be seen as more worthy of protection than others, and is concerned that a hierarchy of hate crime undermines may victim confidence in the law.

Council urges everybody to report hate crime to the police if they experience or witness it. Reporting hate crime when it happens will help to stop it happening to somebody else. Without knowing that hate crime has been taking place, the police and other bodies cannot help to keep our communities safe. Reporting hate crime helps the police and those bodies to have a clear picture of the level of hate crime in Oxford and make the right decisions to stop it happening again.

This Council asks the Leader of Oxford City Council:

- 1. to write to the Prime Minister with a request for an independent review of hate crime legislation, including measures to tackle online hatred and abuse.**
- 2. to invite the Police and Crime Commissioner for the Thames Valley region to personally update Oxford City councillors on the practical measures that are being taken to fight hate crime, including overcoming possible barriers to reporting hate crime.**
- 3. to also make this update available to the public.**

This Council asks the City Executive Board:

- 1. to work with local organisations to raise awareness of hate crime and how to report it, starting this year.**

19c Air quality in the city centre

Proposed by Councillor Wade

Liberal Democrat member motion

This Council notes:

- 1) the County's proposals for an experimental Queen Street pedestrianisation plan and associated transport improvements
- 2) the NICE guideline published 30 June 2017 on Air Pollution which makes, inter alia, the following recommendation: "when 'plan making' ... county, district and unitary authorities ... consider ...avoiding the creation of street and building configurations (such as deep street canyons) that encourage pollution to build up where people spend time."

This Council is concerned that this pedestrianisation project, on which 'Oxfordshire County Council is working closely with the Westgate Oxford Alliance', has not properly taken into account the effect on Air Quality in St Aldates, The High St and Cornmarket, of new bus routes, bus lay over bays and a changed taxi rank.

This Council is committed to improving Air Quality in Oxford and therefore calls upon the City Executive Board to ask officers:

- 1. to set up additional air quality monitoring stations in Queen Street, Cornmarket (south end) and The High Street (west end) to aid evaluation of environmental impact throughout the 'experimental' period**
- 2. to provide figures for air quality pollution in St Aldates and The High Street over the last 12 months for comparison purposes with results from existing and additional air quality monitoring stations over the next 18 months.**

19d Seacourt Park and Ride Extension

Proposed by Councillor Simmons, seconded by Councillor Thomas

Green member motion

Council notes the decision at the last budget to spend approximately £4m in extending Seacourt Park & Ride.

In line with our duty to consider social value, Council notes that the opportunity social costs of the £4m expenditure for the extension of the Seacourt Park & Ride has not yet been tested. Neither has the impact or need for the extension been assessed as part of a comprehensive transport demand study.

This Council therefore calls on the City Executive Board to withhold any further work on the proposed Seacourt extension until:

- a) **completing a transport demand study to determine the need and impact of the planned Seacourt P&R extension.**
- b) **assessing the relative social impacts of foregoing the Seacourt P&R extension and instead investing in affordable housing, green energy and community facilities.**

19e Oxford Cycling Safety

Proposed by Councillor Upton, seconded by Councillor Wolff

Labour member motion

Council notes with great sadness the death of cyclist Claudia Comberti on a road in our city earlier this year.

We recognise the huge benefits that increased cycling rates would have for our city, in terms of reduced pollution and congestion, increased levels of physical activity, and equality of access. To achieve this we need to make cycling safer.

Council notes with concern that, to date, Oxfordshire County Council has failed to access a single penny of funding to which it is entitled from the national cycling safety "Bikeability" fund.

Council supports the City's on-going commitment to encouraging cycling and promoting safety, and welcomes the recent initiative to declare itself a "Cycling City".

In the spirit of this commitment, we therefore call on:

1. **the Leader of the City Council to write to the Leader of the County Council to ask that the County Council applies for the maximum level of funding it is entitled to from the Bikeability fund, and commits to ensure a fair portion is spent in the city.**
2. **the City Executive Board to commit to facilitating this spending if necessary.**
3. **the Leader of the City Council to ask the County Council to send us their 10-year plan for improving the cycling infrastructure in Oxford to make it a safer place to bike for everyone.**

19f Fair employment: voluntary charter “Dying to Work”

Proposed by Councillor Wilkinson

Liberal Democrat member motion

This Council seeks to provide support and guidance to all its employees. In its Fair Employment Statement published in October 2016, the Rights and Responsibilities section makes it clear that:

“Every employee and potential employee has the right to be treated with dignity and respect and not to be discriminated against, victimised, bullied or harassed or to be treated less favourably than any other on any basis of any protected characteristic.”

It is acknowledged that unforeseen events can affect the lives of council workers, and that it is important that the Council does all that it can to maintain the dignity of staff who have been diagnosed with a terminal illness.

Council notes that the TUC’s Dying to Work campaign includes a voluntary charter for employers to sign which sets out an agreed way in which their employees will be supported, protected and guided through their employment, following a terminal diagnosis.

The charter states the following:

- *We recognise that terminal illness requires support and understanding and not additional and avoidable stress and worry.*
- *Terminally ill workers will be secure in the knowledge that we will support them following their diagnosis and we recognise that, safe and reasonable work can help maintain dignity, offer a valuable distraction and can be therapeutic in itself.*
- *We will provide our employees with the security of work, peace of mind and the right to choose the best course of action for themselves and their families which helps them through this challenging period with dignity and without undue financial loss.*

Council notes that a significant number of other city councils have signed up to this charter including Birmingham, Leicester, Liverpool and Sheffield.

This Council supports the TUC’s Dying to Work campaign so that all employees battling terminal illness have adequate employment protection and have their death in service benefits protected for the loved ones they leave behind.

Council therefore asks that Oxford City Council signs the Dying to Work voluntary charter to show its on-going commitment to supporting rights and responsibilities towards its staff and to bring back to Council any consequential changes to policy.

It further requests that the City Council informs Oxfordshire County Council and the other district councils in Oxfordshire of its actions so that they may consider whether to follow its example.

20 MATTERS EXEMPT FROM PUBLICATION AND EXCLUSION OF THE PUBLIC

If Council wishes to exclude the press and the public from the meeting during consideration of any aspects of the preceding agenda items it will be necessary for Council to pass a resolution in accordance with the provisions of Section 100A(4) of the Local Government Act 1972 specifying the grounds on which their presence could involve the likely disclosure of exempt information as described in specific paragraphs of Part 1 of Schedule 12A of the Act if and so long as, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

(The Access to Information Procedure Rules – Section 15 of the Council's Constitution – sets out the conditions under which the public can be excluded from meetings of the Council)

UPDATES AND ADDITIONAL INFORMATION TO SUPPLEMENT THIS AGENDA ARE PUBLISHED IN THE COUNCIL BRIEFING NOTE.

Additional information, councillors' questions, public addresses and amendments to motions are published in a supplementary briefing note. The agenda and briefing note should be read together.

The Briefing Note is published as a supplement to the agenda. It is available on the Friday before the meeting and can be accessed along with the agenda on the council's website.

DECLARING INTERESTS

General duty

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed “Declarations of Interest” or as soon as it becomes apparent to you.

What is a disclosable pecuniary interest?

Disclosable pecuniary interests relate to your employment; sponsorship (ie payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council’s area; licences for land in the Council’s area; corporate tenancies; and securities. These declarations must be recorded in each councillor’s Register of Interests which is publicly available on the Council’s website.

Declaring an interest

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest.

If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

Members’ Code of Conduct and public perception

Even if you do not have a disclosable pecuniary interest in a matter, the Members’ Code of Conduct says that a member “must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself” and that “you must not place yourself in situations where your honesty and integrity may be questioned”. What this means is that the matter of interests must be viewed within the context of the Code as a whole and regard should continue to be paid to the perception of the public.

¹Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those of the member’s spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.